



NC 100-Supervised Tutoring Self-Referral Form

Library-Room 459

ACE gives you tools and support for academic success in a focused learning environment.

Students enrolled in any WHCL class may utilize Academic Center for Excellence (ACE) services by enrolling in NC 100. We offer help in wide variety of subjects including reading, writing, math, and science. Teachers and Supplemental Instruction (SI) leaders will staff ACE during various hours, so please consult the schedule to know when you can get help in a specific subject, but you may come in whenever we are open.

To get started, complete this form and self-enroll in NC 100 L01-Supervised Tutoring, a non-credit free class. Until you are enrolled in the system, you will need to hand write your time in and out on this form. When you are in the system, you will just sign in and out at the computer in front of the instructor's station.

Student Information

Name _____ Student ID # _____

List all courses requiring services:

Course Name _____ Course Instructor _____	Course Name _____ Course Instructor _____
Course Name _____ Course Instructor _____	Course Name _____ Course Instructor _____

Reason(s) requesting services: Academic Support Improve Grade(s) Other: _____

Student Signature _____ Date _____

Date	Time In	Assignment and class	Time Out
Example 1/1/11	12:04	Narrative Essay-Final Draft	12:30

For ACE Use Only: Do NOT file, place in Inbox.

O 1. SI Leader Initials: O 3. Student's initial visit(s) were entered in SARS.

O 2. Student enrolled in NC 100 .

O 2a. Student was unable to register due to: Repeatability Exceeded units other: _____